



2019 GUIDELINES

Queensland International Student Advisory Panel (QISAP)

STUDY QUEENSLAND

START HERE. GO ANYWHERE.

TIQ Trade & Investment
Queensland
AUSTRALIA



Contents

Background

Study Queensland

Scope of QISAP

Meetings and Reporting

Student Eligibility Criteria

Agreement

Opportunity for Continuation

Key Dates of Related Programs (*January 2019 - December 2019*)

Appendix

Background

Study Queensland's main role is to implement the International Education and Training Strategy to Advance Queensland 2016- 2026. Enhancing the student experience is one of the four strategic imperatives in the strategy. Through Initiative 20 "Harnessing the student voice", we will work with the Council of International Students Australia (CISA)* to create the Queensland International Student Advisory Panel (QISAP). The Panel will play a role in advising on the needs of international students. Panel members will provide advice on policy and programs and co- design a student leadership forum relating to international education and training. Representation will include students from all sectors and membership of CISA is not a requirement.

Study Queensland

Study Queensland is a business unit of the Queensland Government's global business agency, Trade and Investment Queensland. Study Queensland profiles Queensland as a leading study destination. It represents Queensland's international education and training providers and the quality education and training they offer. By working across government and in partnership with industry, Study Queensland provides leadership and support to Queensland's international education and training industry and works to enhance the international student experience before, during and after their study in Queensland.

*The Council of International Students Australia (CISA) is the national peak student representative organisation for international students studying at the postgraduate, undergraduate, private college, TAFE, ELICOS and foundation level. CISA lobbies the government and peak education sector bodies on a national and state level and interacts with education organisations as well as with campus-level student associations. In 2018, CISA is representing around 600,000 international students in Australia. CISA executive members based in Queensland will be invited to be part of the QISAP in addition to the 12 student representatives.

Scope of QISAP

QISAP forms part of overall governance of the IETS and works closely with the Regional Community of Practice. For the panel to be representative of student views the membership should represent the diversity of Queensland's student cohort including a mix of gender, sector, countries and regions.

The QISAP will:

- provide advice to the Study Queensland on policy and programs relating to international student experience in Queensland;
- act as a means of consultation with international and domestic students on new initiatives, student experience programs and how best to implement them;
- report on emerging trends and issues from across the regions that impact students;
- work in tandem with state-wide student hubs and regional clusters to promote access and engagement by international students;
- co-design with Study Queensland student related initiatives including: the Queensland International Student Leaders Forum, the International Students Meet Parliament event, and the IET Excellence Awards
- Contribute to the development of Study Queensland's Student Support Framework.

Meetings and Reporting

- The QISAP will have six formal meetings per year (virtually and face-to-face)
- Additional informal meetings may be considered as the need presents itself

- Study Queensland will provide secretariat support including the preparation of the agenda, minutes and the coordination of information and communication.
- A Group communication channel (including all members and a Study Queensland representative) will be set up to facilitate discussion.

Student Eligibility Criteria

To be eligible to be part of the QISAP, students must:

- Be 18 years old or over
- Be an international student studying in a CRICOS registered course in Queensland or be an international student who recently graduated (within one year) from a CRICOS registered course
- Have studied a CRICOS registered course in Queensland for at least one term or semester
- Be living in Queensland at least until the end of the program
- Have previously served as a QISAP member for no more than one year
- NOTE: English capability will not be a determining factor for selection.

This year, Study Queensland will be expanding its membership to 14, which will include two domestic students. An initiative of this year's panel will be the inclusion of a representative from Australia's Indigenous community. To be eligible, the domestic student must:

- Be a domestic student, who has had an international experience during their studies. This could be a study abroad semester, a short course or study tour.
- Or be a member of Australia's indigenous community who is passionate about issues facing the international student community.

Membership will be determined through a nomination process managed by Study Queensland in partnership with regional study clusters, student hubs and education providers, to ensure that the student panel is representative of regions and key sectors. Study Queensland will shortlist 15 applicants for the QISAP membership. Questions will seek to gauge potential members:

- Level of advocacy for international student issues
- Ability to engage with the international student community and stakeholders on student issues
- Ability to present innovative solutions to current international student issues at a state and regional level
- Availability to attend meetings

Agreement

- QISAP membership is on a voluntary basis with no remuneration. Study Queensland will cover expenses and incidentals incurred while members are on approved travel outside of their place of residence.
- Members will enter into a voluntary agreement with Study Queensland that outlines roles and responsibilities.
- Members must sign a confidentiality agreement
- A code of conduct agreement must be signed by the QISAP member

Opportunity for Continuation

- Upon completion of the QISAP program, members will have the opportunity for ongoing engagement with Study Queensland by:
 - o Registering with Study Queensland as QISAP alumni. QISAP alumni will receive invitations to special events and be expected to provide advice to future QISAP members.
 - o One outstanding member of QISAP will be chosen to continue to serve on the Panel for another year. The purpose of this continuing position is to mentor new members and act as a key contact in the evaluation stage of the program. Furthermore, the continuing member will provide insights on student led events such as the ISLF and the ISMP.

Key Dates of Related Programs (January 2019 – December 2019)

Program / initiative	Activity	Date/s
2019		
2019 QISAP nomination and recruitment	<ul style="list-style-type: none"> Study Queensland to liaise with study clusters and key stakeholders to receive nominations and complete recruitment for 2018 QISAP program 	25 February – 22 March 2019
Full day induction workshop 1st meeting: face-to-face	<ul style="list-style-type: none"> Attend a full day induction workshop 	8-9 April 2019
QISAP Video Conference 2nd meeting: video conference	<ul style="list-style-type: none"> Attend video conference 	May 2019
IET Summit in Cairns 3rd meeting: face-to-face	<ul style="list-style-type: none"> Attend the summit May be part of the program 	22-23 May 2019
CISA National Conference in Perth	<ul style="list-style-type: none"> Attend the CISA National Conference EOI Process to select Study Queensland Representatives 	June – July 2019
QISAP Video Conference 4th meeting: video conference	<ul style="list-style-type: none"> Attend video conference 	July/ August 2019
International Student Meet Up	<ul style="list-style-type: none"> Study Queensland to liaise with RCoP and QISAP to organise International Student Meet Up event in each region Meet with international students to discuss about issues and challenges in their region 	August 2019
International Student Leadership Forum / International Students Meet Parliament 5th meeting: face-to-face	<ul style="list-style-type: none"> Design and facilitate events Attend the ISMP event 	September 2019

Appendix:

- **Student Related Initiatives to the *International Education and Training Strategy to Advance Queensland 2016-2026*. Click [HERE](#)**
- **Definition of Key Terms. Click [HERE](#)**